

APPENDIX A

2017/18 Net Revenue Budget Monitoring As at end of 31 MARCH 2018

	17/18	17/18	17/18	17/18
	Budget		Total	Variance
	Original	Revised	Actuals	to Revised
	£	£	£	£
Gross Expenditure	59,961,400	59,995,100	57,268,231	(2,726,869)
Less Benefits (offset by grant)				
Total Gross Expenditure excluding Benefits	59,961,400	59,995,100	57,268,231	(2,726,869)
Less Housing Benefit grant	(31,944,000)	(31,944,000)	(30,878,197)	1,065,803
Less Specific fees and charges income	(28,015,500)	(28,032,300)	(32,208,535)	(4,176,235)
Net Expenditure - broken down as below	1,900	18,800	(5,818,500)	(5,837,300)
Leader of the Council	1,131,000	1,131,000	1,104,740	(26,260)
Deputy Leader	550,600	559,300	563,486	4,186
Corporate Management	2,220,900	2,156,100	745,494	(1,410,606)
Housing	1,671,900	1,635,200	1,497,690	(137,510)
Finance	2,451,000	2,476,000	2,575,793	99,793
Planning and Economic Development	(15,354,700)	(15,289,900)	(19,103,304)	(3,813,404)
Environment and Compliance	5,166,800	5,166,800	4,980,653	(186,147)
Community Wellbeing	231,200	251,100	71,819	(179,281)
Customer Service, Estates & Transport	1,933,200	1,933,200	1,745,129	(188,071)
NET EXPENDITURE AT SERVICE LEVEL	1,900	18,800	(5,818,500)	(5,837,300)
Salary expenditure - vacancy monitoring	(300,000)	(300,000)		300,000
NET EXPENDITURE	(298,100)	(281,200)	(5,818,500)	(5,537,300)
NET EXPENDITURE	(298,100)	(281,200)	(5,818,500)	(5,537,300)
Interest earnings	(900,000)	(900,000)	(1,027,378)	(127,378)
Debt Interest Payable	8,307,000	8,307,000	10,088,742	1,781,742
Minimum Revenue Provision	4,482,100	4,482,100	4,517,081	34,981
Rent Free period income			(8,722,722)	(8,722,722)
Contributions to Sinking Funds	700,000	700,000	2,700,507	2,000,507
Contributions to Other Reserves			1,075,472	1,075,472
Rent Free contribution to reserves			8,722,722	8,722,722
National Non Domestic Rates (NNDR) reserve			3,052,456	3,052,456
BUDGET REQUIREMENT	12,291,000	12,307,900	14,588,380	2,280,480
Baseline NNDR Funding	(3,009,000)	(3,009,000)	(6,061,456)	(3,052,456)
Transition Grant	(96,000)	(96,000)	(97,703)	(1,703)
New Homes Bonus	(1,530,900)	(1,530,900)	(1,535,152)	(4,252)
NET BUDGET REQUIREMENT	7,655,100	7,672,000	6,894,069	(777,931)
Council Tax Income	(7,487,607)	(7,487,607)	(7,487,000)	607
Collection Fund Surplus/(deficit)	(167,493)	(167,493)	(167,500)	(7)
(Surplus)/deficit for the year	-	16,900	(760,431)	(777,331)
2017/18 Revenue carry forward			711,384	711,384
Net Position (Balance (to)/from General Fund reserve)	-	16,900	(49,047)	(65,947)

Appendix B			
REVENUE MONITORING 2017/18			
EXPENDITURE AND INCOME SUMMARY 31 MARCH 2018			
	Budget	Actual	Variance
Results to	Revised	YTD	to Revised
31-Mar-18	£	£	£
Leader of the Council			
Employees	827,100	779,294	(47,806)
Other Expenditure	577,400	604,087	26,687
Income	(273,500)	(278,641)	(5,141)
	1,131,000	1,104,740	(26,260)
Deputy Leader			
Employees	134,800	153,409	18,609
Other Expenditure	435,500	408,898	(26,602)
Income	(11,000)	1,180	12,180
	559,300	563,486	4,186
Corporate Management			
Employees	1,499,100	1,289,375	(209,725)
Other Expenditure	701,300	580,122	(121,178)
Income	(44,300)	(1,124,003)	(1,079,703)
	2,156,100	745,494	(1,410,606)
Housing			
Employees	1,408,400	1,367,698	(40,702)
Other Expenditure	33,954,400	32,489,559	(1,464,841)
Housing Benefit grant income	(31,944,000)	(30,878,197)	1,065,803
Income	(1,783,600)	(1,481,370)	302,230
	1,635,200	1,497,690	(137,510)
Finance			
Employees	2,302,800	2,399,309	96,509
Other Expenditure	186,100	191,992	5,892
Income	(12,900)	(15,508)	(2,608)
	2,476,000	2,575,793	99,793
Planning and Economic Development			
Employees	1,663,100	1,743,310	80,210
Other Expenditure	2,378,900	1,715,078	(663,823)
Income	(19,331,900)	(22,561,691)	(3,229,791)
	(15,289,900)	(19,103,304)	(3,813,404)
Environment and Compliance			
Employees	4,231,800	4,731,569	499,769
Other Expenditure	4,966,000	4,296,943	(669,057)
Income	(4,031,000)	(4,047,858)	(16,858)
	5,166,800	4,980,653	(186,147)
Community Wellbeing			
Employees	1,674,400	1,692,367	17,967
Other Expenditure	687,500	676,528	(10,972)
Income	(2,110,800)	(2,297,076)	(186,276)
	251,100	71,819	(179,281)
Customer Service, Estates & Transport			
Employees	938,300	863,969	(74,331)
Other Expenditure	1,428,200	1,284,726	(143,474)
Income	(433,300)	(403,566)	29,734
	1,933,200	1,745,129	(188,071)
NET EXPENDITURE AT SERVICE LEVEL	18,800	(5,818,500)	(5,837,300)
Total Employees	14,679,800	15,020,300	340,500
Total Other Expenditure	45,315,300	42,247,932	(3,067,368)
Housing Benefit grant income	(31,944,000)	(30,878,197)	1,065,803
Total Income	(28,032,300)	(32,208,535)	(4,176,235)
	18,800	(5,818,500)	(5,837,300)

REVENUE MONITORING 2017/18			
EXPENDITURE AND INCOME SUMMARY 31 MARCH 2018			
	Budget	Actual	Variance
<i>Results to</i>	Revised	YTD	to Revised
<i>31-Mar-18</i>	£	£	£
Total Expenditure	59,995,100	57,268,231	(2,726,869)
Total Income	(59,976,300)	(63,086,732)	(3,110,432)
Net	18,800	(5,818,500)	(5,837,300)

Leader of the Council

Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	105,600	99,718	(5,882)	Savings achieved due to cease of shared services with Reigate BC. Note that (£50k) income budget for shared service salaries cost is also not applicable to this financial year.
Other Expenditure	2,200	785	(1,415)	
Income	(50,000)	0	50,000	Please see above
Corporate Governance	57,800	100,503	42,703	
Employees	12,100	10,162	(1,938)	
Other Expenditure	357,600	359,239	1,639	2% increase on basic allowances, however offset by lower expenditure on mayoral codes and civic occasions
Income	0	0	0	
Democratic Rep & Management	369,700	369,400	(300)	
Employees	2,300	0	(2,300)	No expenditure as there was no by election
Other Expenditure	7,900	1,973	(5,927)	Less expenditure as there was no by election
Income	0	0	0	
Elections	10,200	1,973	(8,227)	
Employees	131,700	139,261	7,561	Higher Temporary staff payments funded through grant income relating to Individual Electoral Registration (IER), partially off set by savings achieved in the latter part of the financial year due to vacant post
Other Expenditure	100,900	101,382	482	
Income	(1,000)	(16,736)	(15,736)	Additional income of £14k from Cabinet Office relating to Individual Electoral Registration (IER) work as above
Electoral Registration	231,600	223,907	(7,693)	
Employees	68,500	68,549	49	
Other Expenditure	35,800	30,156	(5,644)	
Income	(205,000)	(179,611)	25,389	Property market has not been as buoyant as estimated, resulting in reduced levels of income being recovered
Land Charges	(100,700)	(80,905)	19,795	
Employees	452,000	406,568	(45,432)	Savings achieved due to vacant posts, partially covered by temp lawyer for recent commercial property acquisitions.
Other Expenditure	26,600	38,220	11,620	Higher expenditure mainly against Books & publication and Legal & Court Costs Budget
Income	(17,500)	(52,550)	(35,050)	Higher income achieved due to more activity
Legal	461,100	392,237	(68,863)	
Employees	54,900	55,036	136	
Other Expenditure	46,400	72,332	25,932	Costs for Community Connector to be funded through PPP grant
Income	0	(29,744)	(29,744)	PPP funding
People & Partnerships	101,300	97,624	(3,676)	
Total Employees	827,100	779,294	(47,806)	
Total Other Expenditure	577,400	604,087	26,687	
Total Income	(273,500)	(278,641)	(5,141)	
	1,131,000	1,104,740	(26,260)	

Deputy Leader

Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	134,800	143,176	8,376	
Other Expenditure	99,600	89,706	(9,894)	
Income	(10,000)	1,180	11,180	Shared services re: Web support recharge income from Runneymede Borough Council for previous years for £19.8k have been reversed out in this financial year due to incorrect recharge
Corporate Publicity	224,400	234,062	9,662	
Employees	0	10,233	10,233	Prevent training costs, funding received in 16/17. Incident response salary costs incurred for emergency exercise in Oct 17
Other Expenditure	104,600	110,591	5,991	
Income	(1,000)	0	1,000	
Emergency Planning	103,600	120,824	17,224	
Employees	0	0	0	
Other Expenditure	218,300	208,600	(9,700)	Carry forward of £9,700 has been requested
Income	0	0	0	
General Grants	218,300	208,600	(9,700)	
Employees	0	0	0	
Other Expenditure	13,000	0	(13,000)	No public meetings in 2017/18
Income	0	0	0	
Research & Consultation	13,000	0	(13,000)	
Total Employees	134,800	153,409	18,609	
Total Other Expenditure	435,500	408,898	(26,602)	
Total Income	(11,000)	1,180	12,180	
	559,300	563,486	4,186	

Appendix C3				
Corporate Management				
Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	188,000	212,469	24,469	Two staff doing additional hours, one of which is also receiving an honorarium, due to increased volume in workload
Other Expenditure	40,300	37,935	(2,365)	
Income	0	(20)	(20)	
HR	228,300	250,384	22,084	
Employees	54,000	52,961	(1,039)	
Other Expenditure	800	777	(23)	
Income	0	0	0	
Payroll	54,800	53,739	(1,061)	
Employees	559,900	475,235	(84,665)	This is due to network manager vacancy, part year business analyst vacancy, part year apprentice vacancy, part year maternity leave
Other Expenditure	324,200	278,160	(46,040)	The key underspends are: 1. VDI support, which hasn't started yet 2. Hardware support (specifically for the replacement SAN) which was capitalised within the purchase in 16/17 3. General consultancy, because some projects were deferred due to resources/workloads 4. There were also a few minor support contracts which generated first year savings when moving suppliers
Income	(44,300)	(44,332)	(32)	
Information & Comms Technology	839,800	709,063	(130,737)	
Employees	107,600	91,701	(15,899)	Underspend due to retirement of Committees manager post in June 2017. Trainee Committee Manager post vacant for a few months in year. Underspend reduced by Projects officer assisting with Committees workload.
Other Expenditure	10,000	13,541	3,541	
Income	0	0	0	
Committee Services	117,600	105,242	(12,358)	
Employees	191,200	52,389	(138,811)	Underspend mainly represents an estimate of retention allowance available to services that will not have been used by year end.
Other Expenditure	137,500	237,285	99,785	
Income	0	(1,079,651)	(1,079,651)	Offset by reserve adjustment
Corporate Management	328,700	(789,977)	(1,118,677)	
Employees	398,400	404,619	6,219	
Other Expenditure	188,500	12,424	(176,076)	Carry forward request has been submitted for £176k to 18/19 for corporate backscanning project
Income	0	0	0	
Project Management	586,900	417,043	(169,857)	
Total Employees	1,499,100	1,289,375	(209,725)	
Total Other Expenditure	701,300	580,122	(121,178)	
Total Income	(44,300)	(1,124,003)	(1,079,703)	
	2,156,100	745,494	(1,410,606)	

Appendix C5				
Housing				
Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	869,100	863,901	(5,199)	Vacant posts in year, covered by secondments in the team, generating an underspend
Other Expenditure	42,200	46,958	4,758	Locata costs funded by new burdens grant
Income	0	(6,508)	(6,508)	New burdens grant funding
Housing Needs	911,300	904,351	(6,949)	
Employees	0	0	0	
Other Expenditure	2,098,400	1,573,325	(525,075)	
Income	(1,441,200)	(1,103,197)	338,003	
Homelessness	657,200	470,128	(187,072)	Emergency Bed & Breakfast and Rent Assure Scheme; usage has been lower than anticipated
Employees	539,300	503,797	(35,503)	Vacant posts in year, and less hours being worked by 1 member of staff than originally budgeted
Other Expenditure	41,800	54,391	12,591	IT costs to be covered by revenue grant, as well as lower internal printing costs than budgeted
Income	(342,400)	(371,665)	(29,265)	Revenue grant funding IT costs
Housing Benefits Admin	238,700	186,524	(52,176)	
Employees	0	0	0	
Other Expenditure	31,772,000	30,814,885	(957,115)	
Income	(31,944,000)	(30,878,197)	1,065,803	
Housing Benefits Payments	(172,000)	(63,312)	108,688	Subsidies as a whole are lower than budgeted. Increase in HBO bad debt provision has generated an overspend
Total Employees	1,408,400	1,367,698	(40,702)	
Total Other Expenditure	33,954,400	32,489,559	(1,464,841)	
Total Income	(33,727,600)	(32,359,567)	1,368,033	
	1,635,200	1,497,690	(137,510)	

Appendix C8				
Finance and Customer Service				
Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	196,700	214,262	17,562	Relocation Expenses for CX & increased spend on employee training
Other Expenditure	8,400	34,774	26,374	Professional fees for recruitment of Chief Executive
Income	0	0	0	
Chief Executive	205,100	249,035	43,935	
Employees	112,100	113,432	1,332	
Other Expenditure	3,600	3,998	398	
Income	0	0	0	
MaT Secretariat & Support	115,700	117,429	1,729	
Employees	244,200	243,249	(951)	
Other Expenditure	2,400	1,332	(1,068)	
Income	0	(15)	(15)	
Deputy Chief Executives	246,600	244,566	(2,034)	
Employees	89,300	89,336	36	
Other Expenditure	58,200	45,763	(12,437)	Spend has been controlled to address issues arising from Surrey CC no longer providing Audit consultants. Consequently, consultants are now sourced through agencies, which is more expensive.
Income	(12,900)	(14,592)	(1,692)	
Audit	134,600	120,507	(14,093)	
Employees	388,500	468,136	79,636	Redundancy costs of £26k paid to one of the member of staff and vacant posts earlier in the year were covered by agency staff at higher cost and additional overtime payments to clear backlog of work.
Other Expenditure	46,900	73,040	26,140	Consultants fees of £22k paid to recruit for the vacant posts with no budget and additional payments against Books & Publications budget to support close of accounts process.
Income	0	(81)	(81)	
Accountancy	435,400	541,095	105,695	
Employees	1,272,000	1,270,894	(1,106)	Pensions added years payments - full year spend will be as at budget. Costs to date to be reviewed to assess reasons for delays.
Other Expenditure	66,600	52,170	(14,430)	Underspend estimated on costs budgeted for centrally such as for staff health costs.
Income	0	(820)	(820)	
Unapportionable Central IO/Heads	1,338,600	1,322,244	(16,356)	
Employees	0	0	0	
Other Expenditure	0	(19,084)	(19,084)	
Income	0	0	0	
Misc Expenses	0	(19,084)	(19,084)	
Total Employees	2,302,800	2,399,309	96,509	
Total Other Expenditure	186,100	191,992	5,892	
Total Income	(12,900)	(15,508)	(2,608)	
	2,476,000	2,575,793	99,793	

Appendix C7				
Planning and Economic Development				
Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	0	0	0	
Other Expenditure	979,900	959,300	(20,600)	Small underspend of planned maintenance budget, being utilised in partnership with Runnymede BC
Income	0	(2,498)	(2,498)	
Planned Maintenance Programme	979,900	956,802	(23,098)	
Employees	86,900	104,254	17,354	Overspend due to Economic Development Manager in budget for 50% of salary split with Community Safety, however this post is 100% in Economic Development since July 2017. Vacancies earlier in year have reduced the overspend
Other Expenditure	43,500	33,875	(9,625)	Lower expenditure to cover salary overspends
Income	0	(501)	(501)	
Economic Development	130,400	137,628	7,228	
Employees	184,800	191,774	6,974	Use of agency staff to cover vacant posts has generated an overspend
Other Expenditure	780,400	216,401	(563,999)	Carry forward requested for £436k for delay to Elmsleigh Lifts works. Underspends also on Knowle Green Relocation and Redevelopment projects
Income	(18,048,000)	(21,397,087)	(3,349,087)	Additional income from asset acquisitions in year
Asset Mgn Administration	(17,082,800)	(20,988,912)	(3,906,112)	
Employees	0	0	0	
Other Expenditure	0	1,338	1,338	Costs involved in enabling the sea cadets to share the facilities with the Kayak Club
Income	0	0	0	
Sea Cadets	0	1,338	1,338	
Employees	318,900	307,265	(11,635)	Two senior planning officer posts were vacant earlier in year, generating underspends
Other Expenditure	101,800	87,031	(14,769)	Underspend on consultancy fees due to vacancies earlier in the year
Income	(1,000)	(10,466)	(9,466)	Reimbursement for works undertaken for the Heathrow Strategic Planning Group
Planning Policy	419,700	383,829	(35,871)	
Employees	738,600	792,897	54,297	Use of overtime and temporary staff costs for increased workload
Other Expenditure	110,700	194,368	83,668	Consultancy costs higher than budgeted. Purchase of Idox licences in perpetuity, creating long term savings
Income	(488,800)	(416,916)	71,884	Income is lower than expected, due to no large planning applications received
Planning Development Control	360,500	570,348	209,848	
Employees	0	0	0	
Other Expenditure	140,000	40	(139,960)	Bridge Street & Tothill Car Park/Elmsleigh IV projects delayed to 2018/19
Income	0	0	0	
Staines Upon Thames Programme	140,000	40	(139,960)	
Employees	333,900	347,120	13,220	As a result of increasing Building Regulations applications, temporary staff expenditure has increased which has also lead to increase in income
Other Expenditure	15,300	18,935	3,635	
Income	(346,100)	(404,485)	(58,385)	Higher income generated due to more activity
Building Control	3,100	(38,430)	(41,530)	
Employees	0	0	0	
Other Expenditure	47,300	41,911	(5,389)	
Income	(48,000)	(67,915)	(19,915)	Additional income received for licences
General Property Expenses	(700)	(26,004)	(25,304)	
Employees	0	0	0	
Other Expenditure	160,000	161,880	1,880	
Income	(400,000)	(261,822)	138,178	Head rent reconciliation for year ending 23rd June 2016 & 2017, and accrual for reduction in income in 17/18, due to vacant leases
Staines Town Centre Management	(240,000)	(99,942)	140,058	
Total Employees	1,663,100	1,743,310	80,210	
Total Other Expenditure	2,378,900	1,715,078	(663,823)	
Total Income	(19,331,900)	(22,561,691)	(3,229,791)	
	(15,289,900)	(19,103,304)	(3,813,404)	

Appendix C4				
Environment and Compliance				
Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	0	0	0	
Other Expenditure	3,500	2,660	(840)	
Income	0	0	0	
Abandoned Vehicles	3,500	2,660	(840)	
Employees	0	0	0	
Other Expenditure	66,700	84,045	17,345	Insurance Excess charges with no budget and Electricity costs are also higher against the budget
Income	0	(1,664)	(1,664)	
Depot	66,700	82,381	15,681	
Employees	909,700	923,393	13,693	Higher overtime payments to cover vacant posts
Other Expenditure	79,900	87,824	7,924	
Income	(24,200)	(30,264)	(6,064)	
DS Management & Support	965,400	980,954	15,554	
Employees	1,193,100	1,215,563	22,463	Vacant posts are covered by additional overtime payments and agency staff with higher costs
Other Expenditure	836,000	828,813	(7,187)	
Income	(662,600)	(796,802)	(134,202)	Higher income due to more activity
Refuse Collection	1,366,500	1,247,574	(118,926)	
Employees	0	0	0	
Other Expenditure	9,500	9,601	101	
Income	0	(1,000)	(1,000)	
Energy Initiatives	9,500	8,601	(899)	
Employees	0	0	0	
Other Expenditure	46,000	72,351	26,351	Additional costs are funded through revenue grants as below
Income	(25,000)	(54,898)	(29,898)	
Environmental Enhancements	21,000	17,452	(3,548)	
Employees	0	0	0	
Other Expenditure	0	(271)	(271)	This has been merged within Direct Services Management, The balance relates to previous year's accruals
Income	0	0	0	
Enviro Services Administration	0	(271)	(271)	
Employees	637,100	563,685	(73,415)	Savings achieved due to vacant posts partially covered by temporary/agency staff.
Other Expenditure	314,500	307,407	(7,093)	
Income	(47,700)	(47,280)	420	
Street Cleaning	903,900	823,812	(80,088)	
Employees	0	0	0	
Other Expenditure	300,000	69,679	(230,321)	Recyclable waste payments are lower due to changes to recycling system
Income	(505,200)	(421,873)	83,327	Recyclable waste credits income is received in arrears from Surrey County Council. Income is lower against the budget due to changes to the recycling credit system
Waste Recycling	(205,200)	(352,194)	(146,994)	
Employees	0	0	0	
Other Expenditure	30,700	13,651	(17,049)	Savings achieved due to closure of Public Conveniences
Income	0	0	0	
Public Conveniences	30,700	13,651	(17,049)	
Employees	0	0	0	
Other Expenditure	22,900	20,268	(2,632)	
Income	(37,000)	(30,704)	6,296	
Allotments	(14,100)	(10,437)	3,663	
Employees	0	0	0	
Other Expenditure	94,400	167,885	73,485	Higher expenditure incurred as windfall projects are undertaken for laleham benches, Lammas Kiosk & Cedar recreation footpaths to cost around £61k and funded through Windfall Grant. Utility costs are higher against the budget by £30k, partially off set by savings against the business rates budget as no payment due for this financial year
Income	(63,200)	(146,261)	(83,061)	Additional windfall grant of £64k to fund the above expenditure and higher overall income against the budget
Parks Strategy	31,200	21,624	(9,576)	
Employees	144,100	714,776	570,676	The Grounds maintenance contract has moved in-house and related costs are met from existing contract budgets which has lead to overall savings
Other Expenditure	1,824,100	1,120,555	(703,545)	Please see above
Income	(174,600)	(134,302)	40,298	Please see above
Grounds Maintenance	1,793,600	1,701,029	(92,572)	
Employees	0	0	0	
Other Expenditure	5,500	5,041	(459)	
Income	0	0	0	
Water Courses & Land Drainage	5,500	5,041	(459)	
Employees	379,700	372,189	(7,511)	Savings achieved due to current vacant post, partially covered by agency staff and additional overtime payments.
Other Expenditure	913,600	1,060,349	146,749	Business rates are higher by £73k and shared services on Street parking payment due to Surrey County Council higher by £31k, Electricity by £12k, General Maintenance by £26k and remainder relating to Kingston Road rents payment higher against budget
Income	(1,987,700)	(1,913,094)	74,606	Penalty Charge Notices (PCN's) income is below the budget by £57k due to compliance with Parking restrictions, resulted in less fixed PCN's are issued and remainder relates to lower car park fees income collected against the budget for most of major car parks
Car Parks	(694,400)	(480,556)	213,844	
Employees	0	0	0	
Other Expenditure	109,900	122,393	12,493	Contract management costs are higher by £5k, Business rates by £2k against the budget and remainder relates to operational equipment costs with no budget
Income	(250,000)	(243,431)	6,569	
Staines Market	(140,100)	(121,038)	19,062	

Environment and Compliance				
Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	793,100	759,776	(33,324)	Savings achieved due to current vacant posts, partially covered by temporary/ agency staff and additional overtime payments.
Other Expenditure	39,200	60,883	21,683	Higher software costs by £12k due to Uniform software recharges, Higher legal costs by £4k and remainder relates to overall higher transport costs against the budget
Income	(10,500)	(6,100)	4,400	No recharge income against the budget as the Disability Facilities Grant work is now undertaken by Independent living, partially off set by additional payback of recruitment allowance by a former employee and Warmer Homes Grants income to off-set the costs
Environmental Health Admin	821,800	814,558	(7,242)	
Employees	0	0	0	
Other Expenditure	46,700	45,645	(1,055)	
Income	(5,100)	(5,724)	(624)	
Environmental Protection Act	41,600	39,921	(1,679)	
Employees	0	0	0	
Other Expenditure	21,900	14,497	(7,403)	
Income	(5,000)	(3,283)	1,717	
Rodent & Pest Control	16,900	11,213	(5,687)	
Employees	0	0	0	
Other Expenditure	1,300	0	(1,300)	
Income	(3,000)	(1,555)	1,445	
Food Safety	(1,700)	(1,555)	145	
Employees	0	1,613	1,613	
Other Expenditure	7,900	7,499	(401)	
Income	(12,900)	(9,809)	3,091	
Public Health	(5,000)	(697)	4,303	
Employees	103,300	110,582	7,282	Current vacant post is covered by agency staff with higher costs
Other Expenditure	4,200	8,236	4,036	Legal & consultants costs with no budget
Income	(102,600)	(103,081)	(481)	
Licensing	4,900	15,737	10,837	
Employees	0	0	0	
Other Expenditure	0	536	536	
Income	0	(13,008)	(13,008)	
Parks Properties Project	0	(12,473)	(12,473)	Pavilion Flats - income to cover costs of maintenance on these properties.
Employees	71,700	69,993	(1,707)	
Other Expenditure	184,300	186,164	1,864	
Income	(35,700)	(6,942)	28,758	No recharge Income contribution through Community Safety Partnership Fund (CSPF) from this financial year onwards.
Community Safety	220,300	249,214	28,914	
Employees	0	0	0	
Other Expenditure	3,300	1,232	(2,068)	
Income	(79,000)	(76,782)	2,218	
Taxi Licensing	(75,700)	(75,550)	150	
Total Employees	4,231,800	4,731,569	499,769	
Total Other Expenditure	4,966,000	4,296,943	(669,057)	
Total Income	(4,031,000)	(4,047,858)	(16,858)	
	5,166,800	4,980,653	(186,147)	

Appendix C6					
				Community Wellbeing	
Results to 31-Mar-18	Budget Revised	Actual YTD	Variance to Revised	Comments	
	£	£	£		
Employees	76,600	79,466	2,866		
Other Expenditure	83,200	52,250	(30,950)	Lower expenditure on operational equipment and minimum spend on telecare equipment	
Income	(240,000)	(278,488)	(38,488)	Additional income received for Surrey Telecare Equipment & an increase in charges for services	
Span	(80,200)	(146,772)	(66,572)		
Employees	249,500	249,688	188		
Other Expenditure	18,500	18,256	(244)		
Income	0	(80,464)	(80,464)	Capitalisation of salary posts for DFG work	
Com Care Administration	268,000	187,480	(80,520)		
Employees	419,300	426,510	7,210		
Other Expenditure	245,000	239,011	(5,989)		
Income	(453,900)	(395,720)	58,180	High needs income lower than anticipated	
Day Centres	210,400	269,801	59,401		
Employees	105,300	103,876	(1,424)		
Other Expenditure	87,400	85,634	(1,766)		
Income	(199,100)	(193,011)	6,089		
Meals on Wheels	(6,400)	(3,501)	2,899		
Employees	436,800	439,845	3,045		
Other Expenditure	11,400	52,534	41,134	Additional costs are funded as below	
Income	(422,900)	(468,213)	(45,313)	All of the costs are funded through Surrey County Council & associated partners as part of Family Support Programme	
Spelthorne Troubled Families	25,300	24,166	(1,134)		
Employees	173,400	183,644	10,244	Higher costs due to cover provided for High needs service during holiday period off set by additional income through recharges	
Other Expenditure	48,100	39,467	(8,633)		
Income	(96,300)	(102,380)	(6,080)	As above	
SAT	125,200	120,732	(4,468)		
Employees	192,700	196,173	3,473		
Other Expenditure	10,000	9,343	(657)		
Income	0	0	0		
Leisure Administration	202,700	205,517	2,817		
Employees	0	0	0		
Other Expenditure	57,600	64,566	6,966		
Income	(237,600)	(250,727)	(13,127)	Profit share increased due to RPI increase	
Spelthorne Leisure Centre	(180,000)	(186,161)	(6,161)		
Employees	12,500	10,212	(2,288)		
Other Expenditure	3,300	2,920	(380)		
Income	(3,600)	(4,191)	(591)		
Resource Centre	12,200	8,940	(3,260)		
Employees	5,300	1,399	(3,901)		
Other Expenditure	9,400	19,656	10,256	Higher tuition fees, resulting in an increase in income	
Income	(6,500)	(12,231)	(5,731)		
Sports Development	8,200	8,823	623		
Employees	0	0	0		
Other Expenditure	0	0	0		
Income	(46,200)	(46,634)	(434)		
Sunbury Golf Club	(46,200)	(46,634)	(434)		
Employees	0	0	0		
Other Expenditure	1,000	0	(1,000)		
Income	0	0	0		
Safeguarding	1,000	0	(1,000)		
Employees	0	0	0		
Other Expenditure	7,100	18,389	11,289	Survey costs for Churchill Centre which cannot be capitalised	
Income	(57,000)	(52,390)	4,610		
Public Halls	(49,900)	(34,001)	15,899		
Employees	0	0	0		
Other Expenditure	4,600	4,590	(10)		
Income	(8,000)	(8,000)	0		
Museum	(3,400)	(3,410)	(10)		
Employees	0	66	66		
Other Expenditure	24,500	15,346	(9,154)	Skate park works delayed	
Income	0	0	0		
Youth	24,500	15,411	(9,089)		
Employees	0	965	965		
Other Expenditure	4,000	1,571	(2,429)		
Income	(600)	(1,178)	(578)		
Active Lifestyle	3,400	1,358	(2,042)		
Employees	3,000	522	(2,478)		
Other Expenditure	28,300	23,659	(4,641)		
Income	(3,000)	(3,149)	(149)		
Arts Development	28,300	21,031	(7,269)		
Employees	0	0	0		
Other Expenditure	42,100	26,835	(15,265)	Overall costs are lower against the budget	
Income	(336,100)	(400,298)	(64,198)	Income is higher against the budget due to higher activity	
Cemeteries	(294,000)	(373,463)	(79,463)		
Employees	0	0	0		
Other Expenditure	2,000	2,501	501		
Income	0	0	0		
Events	2,000	2,501	501		
Total Employees	1,674,400	1,692,367	17,967		
Total Other Expenditure	687,500	676,528	(10,972)		
Total Income	(2,110,800)	(2,297,076)	(186,276)		
	251,100	71,819	(179,281)		

Customer Service, Estates & Transport

Results to	Budget	Actual	Variance	Comments
31-Mar-18	Revised	YTD	to Revised	
	£	£	£	
Employees	810,500	762,394	(48,106)	Savings achieved due to current vacant posts, partially covered by temporary /agency staff
Other Expenditure	362,700	423,116	60,416	Above savings used for the overspends here due to Refurbishment of office space & new furniture for all the staff
Income	(311,500)	(294,088)	17,412	Council tax Legal costs recovered are lower against the budget
Cserv Management & Support	861,700	891,422	29,722	
Employees	127,800	101,575	(26,225)	Underspend due to Senior Facilities Manager Officer post being vacant earlier in the year. Apprentices are also being paid lower than budgeted
Other Expenditure	802,800	524,177	(278,623)	Business rates lower than budgeted. Cleaning contract has not yet been implemented, resulting in a large underspend
Income	(121,800)	(108,581)	13,219	Reduction in rents, due to tenants vacating Knowle Green offices
Facilities Management	808,800	517,171	(291,629)	
Employees	0	0	0	
Other Expenditure	234,700	312,914	78,214	Premises insurance costs are higher against the budget
Income	0	(897)	(897)	
Insurance	234,700	312,018	77,318	
Employees	0	0	0	
Other Expenditure	28,000	24,519	(3,481)	
Income	0	0	0	
Bus Station	28,000	24,519	(3,481)	
Total Employees	938,300	863,969	(74,331)	
Total Other Expenditure	1,428,200	1,284,726	(143,474)	
Total Income	(433,300)	(403,566)	29,734	
	1,933,200	1,745,129	(188,071)	